



DEPARTMENT OF PURCHASING

**JEROME NOBLE
DIRECTOR**

**ADDENDUM
NUMBER ONE
Invitation to Bid Number 05ITB42242YA**

March 8, 2005

Dear Vendors:

This addendum is submitted in reference to the above ITB number, to furnish HVAC Equipment and Parts during the year 2005 for the General Services Department.

CHANGE NUMBER 1: DUE DATE

The due date to receive bids is hereby CHANGED TO: March 24, 2005

Respectfully,

**SYLVIA H. HUDSON
ASSISTANT PURCHASING AGENT**

THE UNDERSIGNED VENDOR ACKNOWLEDGES RECEIPT OF THIS ADDENDUM BY RETURNING (1) COPY WITH YOUR QUOTE. FAILURE TO RETURN A SIGNED COPY OF THIS ADDENDUM COULD RENDER YOUR BID NON RESPONSIVE.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS IN THE ITB REFERENCED ABOVE REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

ACKNOWLEDGMENT OF ADDENDUM

COMPANY NAME: _____ SIGNATURE: _____
NAME: _____ TITLE: _____ DATE: _____